

March 27, 2009

Dear Parents and Guardians,

It is that time of year when we begin the process of re-registration. Registration week this year is one week and two weekends long. Registrations are due back to us April 3, 2009. We discovered last year that we need to know quickly if all our current students are returning, and we certainly hope we can continue serving your family! As you know, building the budget for the next year is like walking a tightrope, balancing tuition income with the other costs facing us. The actual cost to educate one child at Old Mission School is \$6000, and we are challenged each year to raise, through some supplementary means, the difference between tuition and actual cost (about \$1550 per student). We make up this difference through Scrip, Thrift Store, Parent Club, Home Tour, Walkathon, interest, and gifts to Old Mission School.

I have been at Old Mission School for seven years. Together, we have accomplished so much during these years, including the glass hallway doors, completing phase 1 and 2 of the playground remodel, soundproofing rooms 7, 8, and 10, building the pavilion, launching the wireless laptop lab, remodeling the girls' bathroom, updating the roofing, refitting 90% of our plumbing, re-carpeting the faculty room, purchasing several computer projectors and two Promethean boards, replacing the whiteboards and the blinds in over half the classrooms, updating the Spanish curriculum, purchasing new playground equipment, installing classroom telephones/intercom, relocating the thrift store and providing a new truck while launching a liaison team.

This year we re-shaped the scrip program in the hope that the profits can continue to update our technology. Scrip is a profit-driven program, and we ask each family to generate \$250 in profit back to the school from using scrip cards and certificates. Finally, next year we will continue to move the School Advisory Board to a board of limited jurisdiction that will lead us into the future.

For the 2009/2010 school year, we are not raising tuition even one penny. Parent service hours at the Thrift Store will remain the same. The Thrift Store, *A Peek In The Attic*, is growing in inventory, and it continues to be our most reliable supplemental resource (over \$100,000 in profit last year). We earned over \$11,000 on the home tour this year, \$38,000 on our Walkathon (this does not even count the additional \$12K that went into the class accounts), and the Parent Club hopes to donate an additional \$10,000. We paid Nativity Parish \$49,800 in rent this year to use the grounds and four classrooms during the school months, and we pay \$72,000 to rent the building for our thrift store. We traditionally set aside \$50,000 - \$75,000 for financial assistance to our families (with the help of a \$30,000 subsidy from Mission Parish). This year, twelve families donated additional funds for tuition assistance (This is down from 16 families who helped other families our first year of introducing this option). From all sources combined, we helped a total of 27 students with financial assistance. I am praying that families who can help other families will consider doing so once again.

Those of you who will be requesting financial assistance may pick up a tuition assistance application from Linda Marques (pronounced "Marks"), our new registrar. All financial assistance requests must be **post-marked** no later than **May 13, 2009**, to be considered for assistance. If you think you are not returning, please give Linda a heads up right away so that we will know about possible openings.

Our ASA after-school program fee will continue to be \$5 per hour, and that money pays salaries AND goes to help the bottom line.

Presently, we have openings in classes that could be filled, and our families are our best recruiters. Parents listen to parents. For each family you send to us who is successful in being accepted in grades K-8, we will credit \$300 to your tuition total. **You are our best advertisement.** Potential parents are listening at games, at the market, at the scout troop. Keeping our classes full is our best way of keeping tuition costs from rising. Help us tell the OMS story...a story that is 133 years old! Don't forget to direct potential families to our website at oldmissionschool.com and suggest they come for a classroom visit. Linda Marques will set that up for them.

The most important thing we try to do is support our teachers and support our OMS families. I hope you know that we have spent many hours coming up with the best solution for all. We are committed to upholding the preschool program, the religious education program, our excellent academic program, our art, music and PE programs, our service program, Spanish program, after-school care, and the enrichment programs at Old Mission School.

I thank you for your support, and I am proud to present the registration materials for 2009/2010.

Tuition Table	05/06	06/07	07/08	08/09	09/10
First Child (OMS Campus)	\$4100	\$4100	\$4300	\$4450	\$4450
2 nd child or more	\$3650	\$3650	\$3850	\$4000	\$4000
First Child (Nativity)	\$3650	\$3650	\$3850	\$3950	\$3950
2 nd child or more	\$3650	\$3650	\$3850	\$3850	\$3850

Sincerely,



Teri Stegman
Principal

**Registration for Students Entering
 OLD MISSION CATHOLIC SCHOOL
 SAN LUIS OBISPO, CA
 ADMISSION CONTRACT 2009-2010**

NOTICE OF NONDISCRIMINATORY POLICY

At the Old Mission Catholic School, it is our belief that every child of God, regardless of race, national origin, condition, or gender, has equal dignity and an inalienable right to an education. Therefore, no qualified student will be denied admission to Old Mission Catholic School on the basis of race, national origin, condition, or gender.

2009-2010 TUITION (Please initial one choice)

- I/We choose to pay the actual cost to educate a child of \$6,000 per child. I/We understand that \$1,550 will go for tuition assistance for other families, and the \$1,550 is a tax-deductible donation.
- I/We choose to pay the 2009-2010 tuition at this time.
- In addition to the 2009-2010 tuition, I/we are able to make a voluntary, tax-deductible donation in the amount of \$_____, designated for tuition assistance.

PAYMENT METHOD (Please initial one tuition payment schedule)

- ANNUAL** (payable in full by August 31, 2009) **A \$30.00 late fee will be added after due date.**
CREDIT CARDS MAY BE USED FOR ANNUAL PAYMENT ONLY
- SEMI-ANNUAL** (half payable by August 31, 2009 and half payable by January 31, 2010)
 A \$30.00 late fee will be added after due date.
- SMART PAYMENT PLAN** includes a \$41 processing fee, payable in 10 monthly payments beginning August 10, 2009 and concluding on May 10, 2010. Payments received after the 20th of the month will be subject to a \$30 late fee.

STUDENT INFORMATION:

Student's Last Name	Student's First Name	Grade in 2009/2010	Tuition Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
(SMART PAYMENT PLAN ADD \$41.00)			_____

TOTAL TUITION FOR FAMILY \$ _____

I/We, the undersigned parent(s) or legal guardian(s), request enrollment of the above listed child/children into Old Mission School for the 2009-2010 academic year. In consideration of such enrollment, I/we agree to satisfy the following conditions of admission and continued enrollment.

(Read and initial each item below):

PLEASE READ THIS ITEM CAREFULLY

- _____ 1. **I/We understand that by signing this contract, I/we are obligated to pay all tuition and fees for the full academic year.** After registration is completed, outstanding tuition cannot be adjusted if the student(s) does not attend for the full school year. In view of this obligation, I/we understand that no portion of tuition and fees paid or outstanding will be refunded or canceled in the event of absence, voluntary or involuntary withdrawal or dismissal from the school of the registered student(s). I understand the school budget is set on the number of students enrolled by this signed contract for the 2009-2010 school year.
- _____ 2. I/We agree to pay a per student yearly registration fee. The registration fee of \$275 per returning student is attached to this 2009-2010 Admission Contract. **Registration is due during the week of MARCH 27TH through APRIL 3RD. IF THE CONTRACT AND REGISTRATION FEE FOR A RETURNING STUDENT ARE NOT RECEIVED BY THURSDAY APRIL 9, A STUDENT'S CLASS RESERVATION CANNOT BE GUARANTEED. FOR RETURNING STUDENTS, LATE REGISTRATION IS \$325 PER STUDENT AFTER THURSDAY APRIL 9**
- _____ 3. I/We agree to pay the tuition designated on this contract for the 2009-2010 school year in accordance with the tuition payment schedule published in the 2009-2010 Registration Information.
- _____ 4. I/We agree to cooperate with and support the school's Catholic philosophy, goals, and objectives. Furthermore, I/we agree to abide by all policies and procedures outlined in the Old Mission School Family Handbook and yearly supplements, as amended.
- _____ 5. CIRCLE ONE (A OR B):
- A.** I/We agree to purchase scrip in the amount necessary to generate \$250 in profit for Old Mission School by **May 1, 2010**. If the OMS SCRIP commitment is not met by this date, I/we agree to pay the amount of or balance of \$250.00 by **May 1, 2010**.
- B.** I/We agree to buy out of the Scrip program by paying an additional \$250.00 to be added to the total tuition. Amounts paid to the school to purchase SCRIP or to discharge SCRIP purchase obligations are not tax deductible as a charitable contribution.
- _____ 6. I/We agree to perform the required number of parent service hours and Thrift Store service hours according to the school's published policy, which I/we have read and understand.

I/We understand and agree that failure to satisfy one or more of the conditions of enrollment stated above may result in Old Mission School terminating enrollment and attendance privileges for my child(ren).

This contract is executed on (date) _____ in San Luis Obispo, California.

Parent or Guardian Signature

Parent or Guardian Signature

This contract is accepted by Old Mission School on this _____ day of _____ 2009.

(Signature of Old Mission School Principal)

Old Mission Catholic School
Registration Information for 2009-2010
 761 Broad Street, SLO CA 93401 805-543-6019
 Linda Marques, Registrar (extension 12)

Admission Contract and Registration Fee	Cost Breakdown								
<p>Registration Fee Per Student: \$275.00 (returning students)</p> <p>Contracts and registration fees are due no later than Thursday, April 9, 2009. We cannot guarantee a student's class reservation if registration is late.</p> <p>LATE REGISTRATION FOR RETURNING STUDENTS IS \$325 PER STUDENT AFTER THURSDAY APRIL 9TH</p>	<p>The actual cost of educating each pupil at OMS is \$6000.00</p> <p>By paying the actual cost of tuition, the difference of \$1,550.00 is a tax-deductible donation to Old Mission school and will be given to other OMS families in the form of tuition assistance. The reason we work so hard with parent hours and fundraisers is to assist in making up this difference between our tuition and the actual cost of educating each child.</p>								
<p>Tuition Assistance</p> <p>Tuition Assistance applications are available in the school office. We encourage any family in need of financial assistance to complete an application.</p> <p>Applications must be postmarked by May 13, 2009.</p>	<p>Tuition per Student 2009-2010</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">First Child OMS Campus:</td> <td style="text-align: right;">\$4,450.00</td> </tr> <tr> <td><u>2nd Child or More:</u></td> <td style="text-align: right;">\$4,000.00</td> </tr> <tr> <td><u>First Child Nativity Campus:</u></td> <td style="text-align: right;">\$3,950.00</td> </tr> <tr> <td>2nd child or more:</td> <td style="text-align: right;">\$3,850.00</td> </tr> </table>	First Child OMS Campus:	\$4,450.00	<u>2nd Child or More:</u>	\$4,000.00	<u>First Child Nativity Campus:</u>	\$3,950.00	2 nd child or more:	\$3,850.00
First Child OMS Campus:	\$4,450.00								
<u>2nd Child or More:</u>	\$4,000.00								
<u>First Child Nativity Campus:</u>	\$3,950.00								
2 nd child or more:	\$3,850.00								
<p>Service Hours</p> <p>All families are required to help defray the actual cost of educating each child by contributing 25 hours of parent service work per year. 15 hours: (Nativity campus 10 hours) Completed at the Old Mission Thrift Store, 2640 Broad St, SLO.</p>	<p>Extended Care both campuses: \$5.00 per hour* *May be fully tax-deductible. Please contact your tax advisor. If you request a year-end statement, a \$10 processing fee will be charged.</p> <p>Keep all invoices for tax records</p>								
<p>10 hours: Completed through school oriented projects, activities and events at both campuses; 5 hours of this may be completed through parish commitment volunteerism.</p>									
<p>Development</p> <p>Our development program helps offset the difference between the cost of educating each student and our actual tuition rates. Through fundraising, community building and growing our endowment, we are helping to ensure our school's future. We ask for full participation in Walkathon, Home Tour, or other school fundraisers during the year.</p>	<p>Scrip</p> <p>Each family is required to purchase scrip in the amount necessary to generate \$250 in profit during the scrip year of May 2, 2009 through May 1, 2010. For buy out options please see your Admission Contract or Family Handbook.</p>								
<p>Volunteers</p> <p>All volunteers must be fingerprinted and have a current record of a TB test. All field-trip drivers must also complete the Diocesan Transportation Form and provide a copy of your driver's license. When volunteering on campus, parents must sign in at the school office. Please contact BJ Woods (our school secretary) for forms or any questions.</p>	<p>Payment Options</p> <p>(1) <u>Annual Payment</u> ◆ Paid in full by 8/31</p> <p>(2) <u>Semi Annual Payment</u> ◆ Half by 8/31 ◆ Half by 1/31</p> <p>(3) <u>Smart Payment Plan</u> ◆ 10 monthly payments (\$41 fee)</p> <p>Credit Cards may be used for <u>ANNUAL PAYMENT ONLY:</u> MasterCard or Visa</p>								